

NPTO Meeting Minutes

September 10, 2012

“Strengthening the Nova Community”

Our Mission

Nova Classical Academy PTO is an organization of volunteers engaging families, teachers, and staff in fostering a school community that actively supports Nova’s mission and enriches the students and the school. Any and all current Nova parents and staff are considered members. There are no dues.

Taken by Claudia Blumenstock, NPTO Secretary

Present: Jane Lagerquist (Chair), Angie Lindell, Julie Sheahan (BoD Liaison), Claudia Blumenstock (Secretary), Jenny Carbone (Co-Chair), Brian Bloomfield, Jennifer Bateman Grover, Susan Hooge, Kate Tetmeyer

1. Welcome and Roll Call (Jane)

Called to order at 6:43

2. **Minutes** - Angie moved to approve the June minutes, Jodi seconded, all approved. Kate moved to approve the July minutes, Jodi seconded, all approved.

3. Officer Reports

a. BoD Liaison Brief (Julie)

- i. New building punchlist in good shape
- ii. There is a proposed 161 unit 3 story condo just east of the school. One acre parcel adjacent to school grounds priced too high for Nova to acquire.
- iii. Annual report show Nova exceeded it’s goal of increasing the percentage of students who exceed standards in reading, now at 72.5%, and fell just short in math, but did show an increase in students exceeding proficiency in math from 33.5% to 39.8%
- iv. Development Committee is compiling list of needs going forward and prioritizing said needs.
- v. Ms. Kelley was introduced as the new School of Grammar Principal.

- vi. Nova website documents that are currently posted will be reviewed and updated to reflect Nova's current goals and objectives.
- vii. The Fun Run will be held on the morning of 5/18/13 in conjunction with the carnival.

b. Treasurer's Report (Jodi)

- i. Four teachers have used their grants!
- ii. Coffee maker, cart and magnets were our recent big purchases.
- iii. Hope and Jodi are meeting to work on the taxes and will change the school addresses on the forms
- iv. Discussion followed about Scrip gift cards. Kate intends to pick a day to sell them at school. Mr. Bloomfield also asked that Jodi send him a text to remind the staff to use their Grant Money

4. Updates

a. Room Parents (Jenny)

Only four positions remaining to be filled.

b. Volunteer List (Jane)

- i. Discussion followed about the various volunteer positions. We have had a good response on the sign up genius.
- ii. Mr. Bloomfield requested that the tool box coordinator work with the principals to establish deadlines and give the staff more time.
- iii. The npto board will split up the responsibilities of acting as liasons for the various volunteer positions.
- iv. Discussion followed about developing a family buddy program for new families. Each grade would have three families identified as contacts – two returning families and a newer family who could address the transition. Students in SOR will act as buddies for new SOR families. Julie Sheahan said she would organize this.

c. Book Fair (Susan)

- i. Barnes and Noble book fair will be December 1.
- ii. Discussion followed about solutions for ordering for teachers.
- iii. Jane suggested coordinating the B&N Scrip with the bookfair
- iv. Discussion followed about drafting the new teachers to volunteer, about the possibility of an art show so that families have added incentive to attend.
- v. Susan is looking in to a tie in with Chipotle.

d. Parent Ed

Mr. Bloomfield is planning a Parent Ed night on Classical Education early in the year. Date to be determined.

5. Review of Recent Events (Jane)

- a. Open House went well. Ice cream came in under budget at \$391.
- b. K-1 picnic was very well attended. Jane got feedback that a PTO presentation would be a good idea to have at the event.
- c. First Day Coffee and Kindergarten Coffee also well attended.

6. Action Items

a. **Website** – We have a volunteer. Discussion followed about fundraising links on the website, specifically about providing the Target link and code. The Great Gatherings video will also be uploaded.

b. Great Gatherings – Jennifer

- i. The kick-off will be 11/3 from 7 - 10 in the great hall and on the mezzanine.
- ii. Food trucks will cater. Tents will be set up to provide walkway out to trucks in case of rain.
- iii. Tickets are \$20 – check. In October we can run credit cards at Parent Ed night and other Oct events.
- iv. GG events will plug directly in to the calendar on the website when hosting info is in.
- v. Staff will receive one free ticket to kick-off before the event, no free tickets at the door.
- vi. If teachers host a party they will be entered in a drawing to win an extra \$50 grant.

c. Insurance Issues for Great Gatherings – Jodi

- i. Our insurance does not cover liquor license. Additional rider would cost \$2000.
- ii. Jodi has several calls out for more information and quotes.
- iii. The possibility of taking out a double policy thru PTO was discussed and would likely cost around \$800.
- iv. We will wait until Jodi has all the info she needs and may need to hold a vote on how to handle the insurance later.

d. Carnival

- i. 5/18/13 – Development will coordinate with Fun Run to happen in the morning. The carnival will be open to people who preregister for the Fun Run.
- ii. Concerns about the size of the Carnival and opening it up to the public were discussed. Mr. Bloomfield estimated that

we might see a 33% increase in attendance this first year, from about 800 to 1200 people.

iii. Mr. Bloomfield announced that the Development Committee would help cover any losses due to the additional families who could potentially attend and that Development will help plan and coordinate volunteers as well. Mr. Bloomfield will update us on Fun Run plans after the committee meets.

e. **Back to School Night** - PTO and Great Gatherings will have tables on the 13th and on the 20th from 6:30-8:00.

7. **Meeting adjourned** at 8:30 - Jane moved and Claudia seconded.