

NPTO Meeting Minutes

February 7, 2012

“Strengthening the Nova Community”

Our Mission

Nova Classical Academy PTO is an organization of volunteers engaging families, teachers, and staff in fostering a school community that actively supports Nova’s mission and enriches the students and the school. Any and all current Nova parents and staff are considered members. There are no dues.

Taken by Claudia Blumenstock, NPTO Secretary

Present: Jane Lagerquist (Chair), Susan Hooge (Co-Chair), Claudia Blumenstock (Secretary), Jodi Gallagher (Treasurer), Kate Tetmeyer, Jane Farber, Robin Cerio, Beth Schatz, Michelle Granberg, Kim Nelson, Mary Ann Reeh, Melissa Hernandez, Pat Bodenstab, Brian Bloomfield

I. **Welcome and Roll Call** (Jane)

- A. Called to order at 4:03 pm.
- B. Susan Hooge moved to approve the December minutes, Jane Lagerquist seconded, the motion passed unanimously.
- C. Agenda Additions – School Toolbox

II. **Officer Reports**

A. Treasurer (Jodi) – Current report was distributed.

B. Board Liaison (Julie via written report with comment by Brian Bloomfield.)

1. We have 838 applications currently. The target number for the freshman class is 65 students.
2. ERB test results are very good. The new 7th and 8th grade scores are higher than expected.
3. Great results for the seniors - a number of National Merit Scholars and semi finalists - we are still waiting to hear on whether they make finalist, and a senior who placed in the top 3% nationally among African American females.
4. Parent Ed night on the Lower School Reading program on Feb. 21, and on March 21st on prescription drug abuse.
5. Grandparents Day will take place on May 10th.

C. Development (Kate and Brian)

1. Tenth anniversary of the Sweeten event in April
2. Run will take place in May.
3. Nova received three grants this year– a record.

4. Nova earned a \$500 gift card from Target. We will discuss how to use this later in the meeting.

III. **Quick Updates** (Susan)

- A. March 3rd – Roller skating party** at Woodbury FunZone. Woodbury charges \$4 per person with a minimum of 100 people. Discussion followed about what to charge for the event. In years past, we charged \$6 per person. Typically we made \$160 to 300 on this event. We budgeted taking in \$150 from this event. All agreed that this year, we would lower the price to \$5, which is a good round number and more than that becomes difficult for large families. Kim moved that we charge \$5 per person, Robin seconded and the motion passed unanimously.
 - B. Spring Conference Meals** (Robin) – The committee will meet next week. The plan is to use the same menu and sign up. There will also be a sign up for donations, as we were a bit over budget last time. Brian asked that we be sure to follow up on clean up after conferences, as there was an item left behind in the Exhibition Hall after the last conference meals.
- IV. **Review of recent events** (Jane) - **Parent Ed Night** – Stress and anxiety was the topic. About 20 people attended. Feedback was positive.
- V. **Discussion/Action Items**(Jane)
- A. Grill** (Brian) – At last month’s meeting Brian discussed his plan to purchase a propane grill for the June and August staff cookouts. The NPTO decided to fund half of the \$400 dollar cost of the grill. Robin moved to spend \$200 for the purchase of the grill, Jodi seconded and the motion passed unanimously.
 - B. Spiritwear** - (Jane and Kim)
 1. There will be a spring Spiritwear sale. Items are purchased online and shipped to the school with no charge for shipping.
 2. The sale will be advertised in the newsletter and by email the day before the sale.
 3. Jane moved to order samples of the 12 items, Robin seconded and the motion passed unanimously.
 - C. Open positions for NPTO next year** (Jane) – Open positions are Secretary, Co-Chair, and Treasurer
 - D. Cookbook** (Robin)
 1. We now have 110 recipes, which includes the 70 previous submissions, and one art contest submission.
 2. The cover design looks great.
 3. 12 books have been purchased so far through the advance sale. On March 11th the price goes up to \$25.
 - E. Target gift card from Facebook event** –
 1. The school earned a \$500 Target gift card.

2. Mr. Bloomfield suggested that a possible use for the card would be to put it towards furnishing a faculty lounge. He would like to make sure that we have a room that can be used for this purpose, taking in to consideration the growth of the high school, pottery studio, and other needs for space.
3. All agreed that this would be a good possible use of the gift card. We will revisit the issue at a later meeting.

F. School Toolbox –

1. We have been using School Toolbox for our school supplies. They are only able to ship to the school for one more year. This seems like a good time to look at other options. Last year we shipped to families rather than to school because of the move to the new building. This proved problematic for families with more than one child at the school.
2. Edukit provides more support. They have a contact person who would provide support over the summer as well. Their online ordering seems like it is well organized and they have a good system in place for electives and extras like calculators, flash drives and dictionaries. Edukit will ship free to the school for orders placed by June 16th. After that date there is an additional \$17 fee to ship to home. All present agreed that Edukit seems like a better alternative for ordering school supplies. Robin moved to go with Edukit, Jodi seconded and the motion passed unanimously.
3. Discussion followed about how much to charge, as this is a PTO fundraiser. All agreed that a \$5 premium for the service is a good amount.

G. Carnival (Kate)

1. The committee will meet in March. Kate is looking for a number of volunteers, including a coordinator for food, set up and site map, managing the Sign-up Genius, a designated shopper, and more.
2. Kate distributed information on the Games 2U rentals. Certain activities will require an additional charge beyond the wristband.

H. Cleaning supplies for 3rd floor lounge – It has come to Jane's attention that the teachers are need of cleaning supplies in the 3rd floor lounge. Mr. Bloomfield indicated that he has lots of supplies and can redistribute them.

VI. Adjourn – Jane moved to adjourn, Claudia seconded. The meeting was adjourned at 5:00.