

NPTO Meeting Minutes

April 4, 2013

“Strengthening the Nova Community”

Our Mission

Nova Classical Academy PTO is an organization of volunteers engaging families, teachers, and staff in fostering a school community that actively supports Nova’s mission and enriches the students and the school. Any and all current Nova parents and staff are considered members. There are no dues.

Taken by Claudia Blumenstock, NPTO Secretary

Present: Jane Lagerquist (Chair), Susan Hooge (Co-Chair), Claudia Blumenstock (Secretary), Jodi Gallagher (Treasurer), Kate Tetmeyer, Karen Bailey, Brian Bloomfield (Executive Director), Robin Cerio, Diane Rude, Mary Corrigan, Jane Furleer, Amanda Granse

I. **Welcome and Roll Call** (Jane)

- A. Called to order at 4:03 pm.
- B. Robin Cerio moved to approve the March minutes, Susan Hooge seconded, the motion passed unanimously.

II. **Officer Reports**

A. **Treasurer** (Jodi)

1. Currently our account balance is \$50,000.
2. Jodi is working on next year’s budget and made a call for suggestions and ideas to be discussed in the future.
3. Discussion followed about the conference meal budget for next year and whether a line item in the budget should be included.
4. We are at the break-even point on the NPTO cookbook

B. **Development** (Kate)

1. **April Sweeten Event** – 193 people have RSVP’d for the event
2. Preregistration for the Run is up and advertised.

C. **Executive Director** (Brian)

1. There is a Parent Ed night this month on the topic of Social Media. The event will be promoted next week after Sweeten.

III. **Quick Updates** (Susan)

A. **Room Parents** –

1. Staff Appreciation (Kate)- Kate will set up a Signup genius and invite families to signup to bring treats. There will be a continental

breakfast on Tuesday and Wednesday, Happy Hour at the Muddy Pig on Tuesday, coffee and treats,

2. **Last day treats** (3rd grade) – a parent is looking in to Schwans.

B. Carnival – (Kate)

1. Room parents will send out a link to the Sign up Genius.
2. Volunteers are also needed for the Usbourne book fair. Last year \$2000 in books were purchased, which earned \$1000 in books for the school.
3. Maps are being worked on and the planning is on track.

C. Parent Ed Night – Prescription Medication - Only two people attended the event. This may be in part due to the timing – just before spring break.

D. Spiritwear Sale – Sold about \$2900 in a three week period. Last year's total sales were about \$1800.

IV. Discussion/Action Items (Jane)

A. Cookbook (Robin)

1. The cookbook has shipped and will arrive tomorrow.
2. We have coupons from local businesses to put in preordered copies.

B. New parents Welcoming Team Update (Robin)

1. The focus group went well. The program will now be called Nova Ambassadors.
2. In Kindergarten, there will be one for each class. In 1 – 12 there will be one per grade.
3. Ambassadors will also serve as a resource for the grade below.
4. A committee will meet to put together a list of FAQs, as well as a training protocol, and description of duties.

C. Kindergarten Picnic

1. The picnic will be for kindergarten only this year. Most of the 1st grade families are returning families.
2. The date will be set after the calendar has been voted on in May.
3. We will try to have Ambassadors and Room Parents in place before the picnic.

D. Middle School Event (Brian)

1. There was a call for ideas for a teambuilding event for the middle school. We have many new students at this level and this would be an opportunity for team building.
2. The event could possible include parents as this is a time when children and parents sometimes have difficulty connecting.
3. Discussion followed about Sportz Comedy – an improv group that does teambuilding workshops. Mary and Kim will bring info and work with Brian on planning the event.

E. Grandparents Day (Brian)

1. Families will be asked to preregister so that we know how many people to expect.
2. The Baking Brigade will be asked to provide treats.

F. Adjourn – Claudia moved to adjourn, Susan seconded. The meeting was adjourned at 5:02.