

Nova PTO Meeting Minutes

January 8, 2019 4:00pm

Nova Exhibition Room

Strengthening the Nova Community

Our Mission: Nova Classical Academy PTO is an organization of volunteers who actively support the Nova Classical Academy mission and promote community within the school. The NPTO engages families, teachers and staff in fostering a school community that actively supports Nova's mission and enriches the students and the school in a manner that serves to equally benefit or level the playing field for all students, while also supporting the faculty and staff.

Board Members: Catherine Graeve - Chair; Ginger Gabor- Vice-Chair, Angela Penniman - Secretary; Kristen Gonzalez -Treasurer; Kimberly Dumitrica, Connie Knowles, - Board Liaisons; Kate Tetmeyer - Carnival Chair; Jane Lagerquist -Upper School Parent Advisory Committee

1. Welcome and Roll Call (Catherine)
 - a. In attendance: Angela Penniman, Secretary; Catherine Graeve, Chair; Ginger Gabor, Vice-Chair; Kristen Gonzalez, Treasurer; Kimberly Dumitrica, Board Liaison; Connie Knowles, Board Liaison; Jane Lagerquist, Upper School Parent Advisory Committee; Mari Bergerson, US Principal; Meghan Howard, parent, Jailene Butts, parent; Carly Anderson, parent; Mel Hernandez, LS Office Manager
 - b. Agenda Additions
 - i. 8th Grade Legacy & graduation
 - c. December minutes were approved
2. Officer Reports
 - a. Board Meeting Report (Kimberly/Connie)
 - i. The board continued their discussion on strategic planning.
 - b. Treasurer's Report
 - i. At this time, we've spent less than half of our annual budget of \$57,855. There are still receipts that need to be submitted. Teachers have only spent roughly one third of the allotted teacher grants.
 - c. Upper School Parent Advisory (Jane Lagerquist)
 - i. Nine people in attendance at last meeting, next one will be held next Tuesday. Senior picnic is being planned.
3. Quick Updates and Upcoming Events
 - a. Upcoming Parent Ed Nights
 - i. Mel Hernandez requested funds for childcare for the upcoming Rising 6th Graders Education Night. The cost would be between \$60-120 depending on how many children are signed up.
 - b. Parent Coffees
 - i. Have been well attended this year, and are going well.
 - c. Update on requests from/since the last meeting (Catherine)
 - i. Graduation Money

1. The request for \$2,500 in additional funds for senior graduation was approved.
 - ii. Novascope Art Journal
 1. \$1,500 was approved to support this new publication advised by Ms. Johnson. PTO will purchase items directly, including a scanner.
 - iii. 8th Grade Legacy Event
 1. Ms. Bergerson wondered about funds to support 8th grade Legacy Events, specifically to purchase cakes for the Etiquette lunch. A line item will be added to the budget to include this.
 - d. Fundraising (ongoing)
 - i. Restaurants
 1. Our Chipotle fundraiser raised \$450, they are an easy and fun way to fundraise. Future restaurant fundraisers were discussed, such as Davanni's.
 - ii. Mission Made
 1. We discussed options on what to sell using this site, such as our spirit ware and a logo water bottle. Selling the uniform sweatshirt could be a way to raise money, but would need further approval from the school. Meghan Howard will send us a contract to get started.
 - e. Roller Skating Event (early March)
 - i. Ms. Knudsen agreed to organize this again.
4. Discussion/Action Items
 - a. EA/Staff/Teacher Appreciation
 - i. Paraprofessional Recognition Week last year was January 23-26, 2018, this year is in April. We discussed the best time to celebrate this, in April or in May with teacher appreciation, but was decided it is best to have them on separate weeks. Catherine will discuss with John Larson.
5. Public comment on today's discussion (including ideas or feedback).
 - a. We can be reached at NovaPTO@gmail.com for further discussion.
6. Adjourn

Next Meeting: Tuesday, February 5th